

**Macon County Airport Authority**  
**Minutes of the Meeting Held on May 28<sup>th</sup>, 2024**

The Macon County Airport Authority holds its regularly scheduled meeting on Tuesday, May 28<sup>th</sup>, 2024 at the Macon County Airport. All members with the exception of Member Shuler are present. Member Horton makes a motion to excuse Ms. Shuler's absence due to a previous engagement. Member Rhodes seconds the motion and it passes by unanimous consent. Also present is Stuart Sloan, Legal Counsel; Sabrina Crone, Airport Manager; Greg Kershaw, Project Engineer; Lori Carpenter, Finance Director; and Teresa McDowell, Clerk. Chair Schmitt welcomes all present and calls the meeting to order at 4:05 p.m.

**APPROVAL OF MINUTES FOR MEETING HELD APRIL 30<sup>TH</sup>, 2024:** After a brief discussion, Member Rhodes makes a motion to approve the minutes as forwarded. Member Horton seconds the motion and it passes by unanimous consent.

**PUBLIC COMMENT SESSION:** None

**OLD BUSINESS:**

1. **ENGINEERS REPORT: GREG KERSHAW, WK DICKSON:** Greg Kershaw, Project Engineer, reports that the Work Authorization for hanger development should be approved through the Department of Aviation by the next meeting date. The local match has been designated. He will report on this issue during the next meeting. He continues by stating that the hanger development is moving forward, with the site preparation step being addressed in the current Work Authorization awaiting approval. Mr. Kershaw states that AIG funds (similar to NPE funds) may be available for this project, with the site preparation including a paved surface in ready to build status. These funds may also be approved for additional land acquisition. Mr. Kershaw also states that funds may be available in the amounts of 2022 year-\$159,000, 2023 year-\$145,000 and 2024 year-\$144,000. These grants will require a local match of 10%. There is a discussion of acquiring adjoining property of 3.5 acres, with a house and dairy barns and septic and well for additional hangar development. This discussion includes information that is known at this time, and a desire for further research. Mr. Kershaw cautions that land acquisition would not be considered reimbursable unless a closing is done on the property. Member Rhodes will research this matter and will report his findings at the next regularly scheduled MCAA meeting.

2. **DISCUSSION OF POTENTIAL GRANT FOR OBSTRUCTION CLEARING:** Member Haithcock reports on this matter and states that there is a need for an obstruction surveyor to be contacted regarding the obstruction removal, with certification needed that the runway end is clear. He states that the Certification of Runway is needed by October of 2024, and asks about the possibility of acquiring the CARES grant funds to finance this step. He continues by stating that several easements on record should be researched as well.

3. **UPDATE ON RUNWAY LIGHTS REPAIR/REPLACEMENT:** Airport Manager Sabrina Crone reports that Walker Whiteside has been given the go ahead to replace the lights at a cost of \$8,025.00. The lead-time for ordering the replacement parts is 4 to 6 weeks. Ms. Carpenter asks if this project can be completed prior to July 1, 2024 for budget purposes. Ms. Crone will ask if this is a possibility and report back.

**NEW BUSINESS:**

1. **PUBLIC HEARING FOR FY 2024-2025 BUDGET:** At this time, the Chair announces a public hearing for discussing the FY 2024-2025 budget for the Macon County Airport Authority. There are no members of the public present. Ms. Carpenter, Macon County Finance Director, makes the budget available to the authority members and announces the budget amount is \$48,100.00. Budget approval will take place at the regularly scheduled meeting of the Macon County Airport Authority scheduled for June 25<sup>th</sup>, 2024.

**OTHER BUSINESS:** None

**ADJOURN:** There being no further business to discuss, Member Horton makes a motion to adjourn the meeting. Member Rhodes seconds the motion, which passes by unanimous consent. The meeting is adjourned at 4:45 p.m.

Respectfully submitted:

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Pete Haithcock, Secretary